



Public Meeting Minutes

Date: Thursday July 22, 2021

Time: 1:00pm

Location: Zoom Video Conference

PRESENT:

Mayor Drew Dilkens, Chair

Mayor Aldo DiCarlo, Vice Chair

Councillor Rino Bortolin

Mr. Robert de Verteuil

Ms. Denise Ghanam

Chief Pamela Mizuno

Deputy Chief Frank Providenti

Deputy Chief Jason Bellaire

REGRETS:

RECORDER: Sarah Sabihuddin, Administrative Director

1. General

1.1. Call To Order

The Chair called the meeting to order at 1:40pm

2. Regrets

None

3. Disclosure Of Pecuniary Interest And The General Nature Thereof

None

4. Approval of Minutes Of The Regular Public Meeting – May 20, 2021

Moved by Ms. Denise Ghanam, seconded Mr. Robert de Verteuil, to APPROVE the PUBLIC Meeting Minutes as presented. CARRIED

5. Business Arriving from the Minutes

6. Delegations

6.1. 2021 OWLE Leadership Award Recipient -

Chief Mizuno presented the OWLE Leadership Award

The OWLE Leadership Award is a provincial award that is presented annually to a female member of law enforcement. Windsor Police Staff Sergeant Sue Garrett-Bural was selected as this year's recipient of the OWLE Leadership Award.

6.2. St. John Ambulance Lifesaving Awards

The St. John Ambulance Life-saving Awards Program was established over 30 years ago to acknowledge those who have administered first aid while saving or attempting to save a life.

Gold Level Award - Presented to Sergeant Matt Capel-Cure, Constable BJ Wiley and EMS Paramedic Kenneth Jacobs

Sliver Level Award - Presented to Constable Kaitlyn Leffelhoc and Constable Mo Mroue

Certificate of Commendation- Presented to Constables Fast and Constable Alexi Bircakovic

6.3. Dennis R. Latten Award

The Police Association of Ontario (PAO) awards the Dennis R. Latten Award to recognize long-standing excellence to the police association community. Chief Mizuno was pleased to advise that Windsor Police Constable Jason Dejong was recently presented this award by the PAO to recognize his dedication and commitment to the membership of the Windsor Police Service.

7. General Reports

7.1. OCPC Update

Moved by Mr. Robert de Verteuil, seconded Councillor Bortolin, to RECEIVE the information as presented in Section 7.1 CARRIED

7.2. Professional Standards Branch

Moved by Mr. Robert de Verteuil, seconded Councillor Bortolin, to RECEIVE the information as presented in Section 7.2 CARRIED

7.3. Crime Stoppers

Moved by Councillor Bortolin, seconded Ms. Denise Ghanam, to RECEIVE the information as presented in Section 7.3 CARRIED

7.4. Crime Statistics

Moved by Mayor Aldo DiCarlo, seconded Councillor Bortolin, to RECEIVE the information as presented in Section 7.4 CARRIED

7.5. Referral Tracking

Moved by Ms. Denise Ghanam, Mayor Aldo DiCarlo, to RECEIVE the information as presented in Section 7.5 CARRIED

7.6. ROA/EMCPA Enforcement Stats

Moved by Mr. Robert de Verteuil, seconded Ms. Denise Ghanam, to RECEIVE the information as presented in Section 7.6 CARRIED

7.7. Amherstburg Policing Activities Report

Moved by Ms. Denise Ghanam, seconded Councillor Bortolin, to RECEIVE the information as presented in Section 7.7 CARRIED

7.8. MCRRT Statistics Report

Councillor Bortolin: I am wondering how much more information we are gathering about this that is not included in these statistics? Further, is information being shared at community-based tables that the WPS sits at?

Deputy Bellaire: We are tracking things like hospital wait times for our officers; we are tracking geographic details and other information. Gathering this information will help us to be able to make data based decisions. Any information that we are able to share we are sharing.

Moved by Mr. Robert de Verteuil, seconded Mayor Aldo DiCarlo, to RECEIVE the information as presented in Section 7.8 CARRIED

7.9. Naloxone Quarterly Report

Councillor Bortolin: Do we share locations of these incidents with other community tables?

Deputy Bellaire: Yes. We share what we can so we can help others addressing these issues in the community.

Moved by Mr. Robert de Verteuil, seconded Ms. Denise Ghanam, to RECEIVE the information as presented in Section 7.9 CARRIED

7.10. Use of Force - Quarterly Report

Moved by Mr. Mayor Aldo DiCarlo, seconded Councillor Bortolin, to RECEIVE the information as presented in Section 7.10 CARRIED

7.11. POP and CCP Quarterly Statistics

Moved by Mr. Robert de Verteuil, seconded Ms. Denise Ghanam, to RECEIVE the information as presented in Section 7.11 CARRIED

7.12. All Chief Memos

Moved by Councillor Bortolin, seconded Mayor Aldo DiCarlo, to RECEIVE the information as presented in Section 7.12 CARRIED

8. Policy Items

None

8.1. WPS Board Policy Review Plan 2021-2022

Councillor Bortolin asks if the Board can receive regular updates on this and things move forward.

Moved by Councillor Bortolin, seconded Vice Chair Aldo DiCarlo, to APPROVE the WPS Board Policy Review Plan as presented. CARRIED

8.2. Policy 2021- 05: Grant Applications - Delegation of Signing Authority

RESOLVED THAT	the Windsor Police Services Board APPROVES 2021-05 Policy: Grant Applications Delegation of Signing Authority and confirms that this policy come into effect as of July 22, 2021.
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FURTHER RESOLVED THAT the Windsor Police Services Board REVIEWS this policy every 3 years.

Moved by Councillor Bortolin, seconded Vice Chair Aldo DiCarlo, to APPROVE Policy 2021-05 as presented. CARRIED

8.3. Update: Community Safety and Policing Act, 2019

Moved by Mr. Robert de Verteuil, seconded Councillor Bortolin, to RECEIVE the information as presented in Section 8.3. CARRIED

9. Financial Items

9.1. H1 WPS Board Financial Statement

Moved by Councillor Bortolin, seconded Vice Chair Aldo DiCarlo, to APPROVE H1 WOS Board Financial Statement as presented. CARRIED

10. Human Resources

10.1. Retirement

RESOLVED THAT	The Windsor Police Services Board ACCEPTS the retirement of Shelly Shadd from the Windsor Police Service.
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RESOLVED THAT	The Windsor Police Services Board ACCEPTS the retirement of Inspector Ronald Le Clair from the Windsor Police Service.
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RESOLVED THAT	The Windsor Police Services Board ACCEPTS the retirement of Kristine Fielding from the Windsor Police Service.
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Councillor Bortolin recognizes the retirements and thanks Shelley Shadd, Inspector Ronald Le Clair and Kristine Fielding for their service to the community.

Moved by Mr. Robert de Verteuil, seconded Councillor Bortolin, to RECEIVE the retirements. CARRIED

10.2. Promotions

RESOLVED THAT	The Windsor Police Services Board ACCEPTS the retirements of Staff Sergeant Jeffery Mailloux and Constable Neil McEachrane from the Windsor Police Service.
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11. Communications

11.1. Request for Donation - Fibromyalgia Association Canada

Moved by Ms. Denise Ghanam, seconded Councillor Bortolin, to RECEIVE the information as presented. CARRIED

11.2. Information: The Independent Civilian Review into Missing Person Investigation

Moved by Mr. Robert de Verteuil, seconded Ms. Denise Ghanam, to RECEIVE the information as presented. CARRIED

11.3. 2020-2021 John Hughes Memorial Scholarship Recipient

Moved by Ms. Denise Ghanam, seconded Councillor Bortolin, to RECEIVE the information as presented. CARRIED

12. New Business

12.1. City Council Resolution 99/2021

Chair, Mayor Drew Dilkens provided context around the request and indicated that this would add the WPS accounts under the Auditor General's scope of practice.

Proposed resolution:

RESOLVED THAT	The Windsor Police Services Board approves the City's Auditor General to include the Windsor Police Service for consideration in developing their audit plan subject to all applicable legislation.
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Moved by Mr. Robert de Verteuil, seconded Ms. Denise Ghanam, to APPROVES the City's Auditor General to include the Windsor Police Service for consideration in developing their audit plan subject to all applicable legislation. CARRIED

12.2. Delegation Report Back: Waived Volunteer Record Check

Chair, Drew Dilkens exits meeting 1:55pm. Vice Chair, Mayor Aldo DiCarlo takes on role of Chair for remainder of the meeting.

At the May WPS Board meeting a delegation representing community groups made a presentation and request for the Board to consider reducing fees associated with obtaining police clearances for community volunteers.

Councillor Bortolin thanked DC Providenti and the team for a very fulsome and detailed report.

Vice Chair, Mayor DiCarlo offered thanks for the recommended compromise with the fingerprinting option. Further, it was requested that the Administrative Director reach out to the Ministry on behalf of the Board to seek additional information regarding the OPP process for covering fees for volunteers.

RESOLVED THAT	The Windsor Police Services Board DENY the request to waive the fees for records checks submitted by volunteers of registered non-profit groups and charities
FURTHER RESOLVED THAT	The Windsor Police Services Board APPROVES waiving the Windsor Police Service fee for finger printing services required to verify identify as part of the Vulnerable Sector Criminal Record Check for volunteers of registered non-profits and charities.

12.3. NG911 Telephone System

RESOLVED THAT	the WPS Board AUTHORIZE the Chair of the Board to sign and execute the agreements required with Comtech Solacom Technologies, Inc., for NG911 telephone systems and five-years monitoring, support and maintenance at the primary and back-up E911 communications centres, for a pre-net-tax cost of \$847,761.18, subject to satisfactory review as to form by the City Solicitor, as to technical content by the Director of E911 and the Director of Technology Services, and as to financial content by the Director of Finance;
AND FURTHER RESOLVED THAT	the WPS Board APPROVE a 5% contingency (\$42,388.06) to be used in the unlikely event that project change orders are required with Comtech Solacom Technologies Inc.;
AND FURTHER RESOLVED THAT	the WPS Board AUTHORIZE that the Chief can execute Statements of Work changes and Change Orders with Comtech Solacom Technologies Inc.;
AND FURTHER RESOLVED THAT	the WPS Board AUTHORIZE the Chair of the Board to sign and execute the agreements required with Comtech Solacom Technologies, Inc., should the Windsor Fire and Rescue Service choose to utilize this solution, subject to incremental costs being funded by the Windsor Fire and Rescue Service and/or the Corporation of the City of Windsor, subject to satisfactory review as to form by the City Solicitor, as to technical content by the Director of E911 and the Director of Technology Services, and as to financial content by the Director of Finance.


Moved by Ms. Denise Ghanam, seconded Councillor Bortolin, to RECEIVE the information as presented.
CARRIED

13. Adjournment

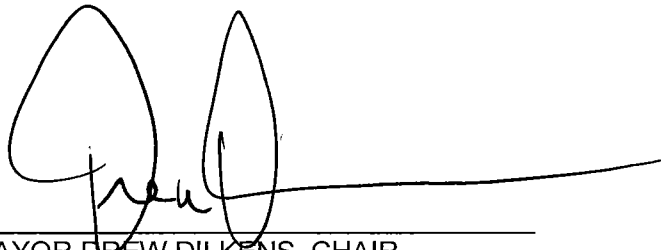
There is no further business, the meeting adjourned at 2:02 PM

13.1. Next Meeting September 23, 2021

Moved by Mr. Robert de Verteuil, seconded Ms. Denise Ghanam to adjourn meeting.


SARAH SABIHUDDIN
ADMINISTRATIVE DIRECTOR

APPROVED THIS 23 DAY OF SEPTEMBER 2021.

A handwritten signature in black ink, consisting of two large, rounded loops at the top and a long, horizontal line extending to the right.

MAYOR DREW DILKENS, CHAIR
WINDSOR POLICE SERVICES BOARD

