



# Public Minutes

DATE OF MEETING: Thursday, October 31, 2024

LOCATION: 4<sup>th</sup> Floor Boardroom, WPS Headquarters

MEMBERS PRESENT: Councillor Jo-Anne Gignac (Vice Chair)  
John Elliott  
Sophia Chisholm  
Robert de Verteuil  
Councillor Jim Morrison

BY TEAMS: David Tilley, Advisor, Inspectorate of Policing

REGRETS: Mayor Drew Dilkens, Chair  
Mayor Michael Prue, Advisor, Town of Amherstburg

STAFF PRESENT: Chief Jason Bellaire  
Deputy Chief Jason Crowley  
Deputy Chief Karel DeGraaf  
Inspector Chris Werstein  
Gary Francoeur, Director of WPS Corporate Communications  
Emily Borland, WPS Corporate Communications

RECORDER: Administrative Director

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## 1. Agenda

1.1 Agenda

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## 2. Call to Order

Councillor Gignac chairs the meeting and calls the meeting to order at 1:46 p.m.

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**3. Declarations of Conflict & Pecuniary Interest by Members**

**NONE**

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**4. Approval of Agenda**

Motion to approve the Public Agenda for the meeting of Thursday, October 31, 2024, Moved by S. Chisholm Seconded by J. Elliott

**BE IT RESOLVED THAT the Public agenda of October 31, 2024, be approved as amended to include 8.5 Verbal Crime Stats Report and 11.3 WPS Request for Temporary Assistance from OPP for Homicide Scene.**

**The motion carried**

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**5. Approval of the Minutes**

5.1 Public Minutes of September 19, 2024

Motion to approve the Minutes of September 19, 2024, Moved by J. Elliott Seconded by J. Morrison

**BE IT RESOLVED THAT the Public Board Minutes of September 19, 2024, be approved as circulated.**

**The motion carried**

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**6. Business Arriving from the Minutes**

**NONE**

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**7. Delegations**

**NONE**

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**8. Monthly Reports**

8.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by S. Chisholm  
Seconded by J. Elliott

**BE IT RESOLVED THAT the Board receive the Crime Stoppers Report as circulated.**

**The motion carried**

8.2 PSA Complaints

Motion to receive the PSA Complaints Report Moved by S. Chisholm Seconded by J. Elliott

**BE IT RESOLVED THAT the Windsor Police Service Board receive the PSA Complaints Report as circulated.**

**The motion carried**

8.3 Section 81 Reports

Motion to receive the Section 81 Reports Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board receive the Section 81 Reports as circulated.**

**The motion carried**

8.4 Freedom of Information and Privacy Report

Motion to receive the Freedom of Information and Privacy Report Moved by S. Chisholm  
Seconded by R. de Verteuil

**BE IT RESOLVED THAT the Windsor Police Service Board receive the Freedom of Information and Privacy Report as circulated.**

**The motion carried**

8.5 Crime Statistics Report – Verbal

Chief provides Board members with verbal update regarding Crime Statistics. For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 2:26

Motion to receive the Crime Statistics Verbal Report Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOVLED THAT the Windsor Police Service Board receive the Crime Statistics Verbal Report as presented.**

**The motion carried**

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**9. Quarterly Reports**

9.1 Use of Force

Motion to receive the Use of Force Report Moved by S. Chisholm Seconded by J. Elliott

**BE IT RESOLVED THAT the Windsor Police Service Board receive the Use of Force Report as circulated.**

**The motion carried**

9.2 Calls for Service CCP/POP

Motion to receive the Calls for Service CCP/POP Report Moved by J. Elliott Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Calls for Service CCP/POP Report as circulated.**

**The motion carried**

9.3 Youth Crime Statistics Q3 Report

Chief provides Board members with verbal update regarding Youth Crime Statistics. For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 17:03

Motion to receive the Youth Crime Statistics Q3 Report Moved by S. Chisholm Seconded by J. Elliott

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Youth Crime Statistics Q3 Report as circulated.**

**The motion carried**

9.4 Amherstburg Policing Activities Report

Motion to receive the Amherstburg Policing Activities Report Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board receive the Amherstburg Policing Activities Report.**

**The motion carried**

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**10. Finance**

10.1 Auxiliary Banquet Budget Request

Motion to approve the Auxiliary Budget Request Moved by s. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board approves the financial support for the 2024 Annual Auxiliary Recognition Banquet in the amount of \$12,400.00 pending the availability of sufficient funds in the Windsor Police Service Board account.**

**The motion carried**

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## 11. Communications

### 11.1 All Chiefs Memos

Motion to receive the All Chiefs Memos Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the All Chiefs Memos as circulated.**

**The motion carried**

### 11.2 Canadian Association of Chiefs of Police Conference

Motion to receive the Canadian Association of Chiefs of Police Conference information Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the information regarding the Canadian Association of Chief of Police Conference – April 28-30, 2025, to be held in Manitoba.**

**The motion carried**

### 11.3 WPS Request for Temporary Assistance from the OPP – Homicide Investigation

Motion to request Temporary Assistance from the OPP for Homicide Investigation Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board authorizes the Chair of the Board to send a letter to the Commissioner of the Ontario Provincial Police requesting the temporary assistance of a Blood Spatter Expert to analyze a Homicide crime scene in the City of Windsor.**

**The motion carried**

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## 12. New Business

### 12.1 Memo from Administrative Director re: New/Updated Policies

Motion to receive Memo from Administrative Director re: New/Updated Policies Moved J. Morrison Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service receives the Memo from the Administrative Director re: New/Updated Policies.**

**The motion carried**

12.1.1 – 12.1.19 New and Updated WPSB Policies

Motion to adopt New and Updated WPSB Policies Moved by J. Morrison Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board adopts the following policies effective November 1, 2024:**

- **Accessibility Standards for Customer Service**
- **Quality Assurance and Audits**
- **Framework for Strategic/Business Planning**
- **Appointment of Special Constables as Members of the Windsor Police Service**
- **Appointment of Special Constables – Special Constable Employers**
- **Administration of Public Complaints System – Special Constables Employed by the Board**
- **Internal Complaints System Regarding Misconduct of Special Constables**
- **Use of Auxiliaries and Volunteers**
- **Child Abuse and Neglect**
- **Child Pornography (Internet Child Exploitation)**
- **Active Attacker Incidents**
- **Respecting Extreme Incident Response**
- **Victims' Assistance**
- **Canine Units**
- **Youth Crime**
- **Domestic and Family Violence Occurrences**
- **Use of Force and Weapons**
- **Community Based Crime Prevention**
- **Community Patrol**

**The motion carried**

12.3 Confirmation of Closed Session of the Windsor Police Service Board, pursuant to Section 44 of the Community Safety and Policing Act Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board confirms that the Windsor Police Service Board met in closed session on October 31, 2024, pursuant to Section 44 of the Community Safety and Policing Act, for consideration of confidential subject matter related to personal matters, contractual negotiations, security of property, financial information, and legal matters.**

**The motion carried**

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**13. Adjournment**

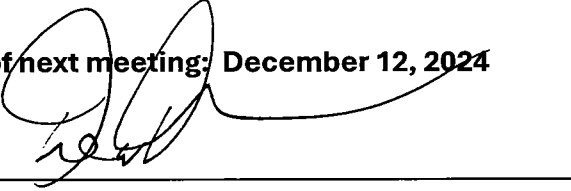
Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by J. Morrison  
Seconded by S. Chisholm

**RESOLVED THAT the Windsor Police Service Board adjourn the Public meeting of October 31,  
2024 at 2:12 p.m.**

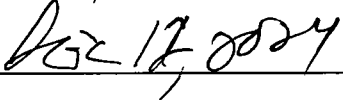
**The motion carried**

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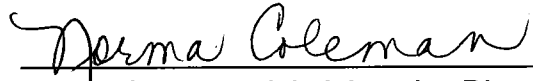
**Date of next meeting: December 12, 2024**



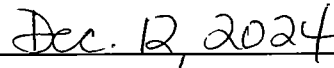
Drew Dilkens, Chair



Date



Norma Coleman, Administrative Director



Date