



Public Minutes

DATE OF MEETING: Thursday, December 12, 2024

LOCATION: 4th Floor Boardroom, WPS Headquarters

LIVESTREAMED AT: <https://www.facebook.com/windsorpoliceservicesboard/>

MEMBERS PRESENT: Sophia Chisholm, Acting Chair
John Elliott
Robert de Verteuil
Councillor Jim Morrison

BY TEAMS: David Tilley, Advisor, Inspectorate of Policing

REGRETS: Mayor Drew Dilkens, Chair
Councillor Jo-Anne Gignac

STAFF PRESENT: Chief Jason Bellaire
Deputy Chief Jason Crowley
Deputy Chief Karel DeGraaf
Inspector Chris Werstein
Constable Bianca Jackson, WPS Corporate Communications

ALSO PRESENT: Kent Rice, Windsor Police Association

RECORDER: Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

S. Chisholm chairs the meeting and calls the meeting to order at 1:46 p.m.

3. Declarations of Conflict & Pecuniary Interest by Members

NONE

4. Approval of Agenda

Motion to approve the Public Agenda for the meeting of Thursday, December 12, 2024, Moved by R. de Verteuil Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board approves the Public agenda of December 12, 2024, as circulated.

The motion carried

5. Approval of the Minutes

5.1 Public Minutes of September 19, 2024

Motion to approve the Minutes of September 19, 2024, Moved by J. Morrison Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board approves the Public Minutes of October 31, 2024, as circulated.

The motion carried

5.2 Minutes of the Special Public Minutes – Budget

Motion to approve the Minutes of the Special Public Minutes of November 20, 2024 Moved by J. Morrison Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board approves the Public Minutes of the Special Meeting held November 20, 2024 as circulated.

The motion carried

6. Business Arriving from the Minutes

NONE

7. Delegations

NONE

8. Monthly Reports

8.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by J. Elliott, Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receive the Crime Stoppers Report as circulated.

The motion carried

8.2 PSB Report

Motion to receive the PSB Report Moved by J. Elliott Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receive the PSB Complaints Report as circulated.

The motion carried

8.3 Freedom of Information and Privacy Report

Motion to receive the Freedom of Information and Privacy Report Moved by J. Elliott Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receive the Freedom of Information and Privacy Report as circulated.

The motion carried

8.4 Crime Statistics Report – Verbal

Chief provides Board members with verbal update regarding Crime Statistics. For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 2:02

Motion to receive the Crime Statistics Verbal Report Moved by R. de Verteuil Seconded by J. Morrison

BE IT RESOVLED THAT the Windsor Police Service Board receive the Crime Statistics Verbal Report as presented.

The motion carried

9. Communications

9.1 All Chiefs Memos

For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 6:45

Motion to receive the All Chiefs Memos Moved by R. de Verteuil Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receive the All Chiefs Memos as circulated.

The motion carried

9.2 Crime Stoppers – Invoice for Bike Sales

For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 7:03

Motion to approve Crime Stoppers invoice Moved by J. Elliott Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board approves payment in the amount of \$272.00 to Crime Stoppers for Bicycles sold through GOVDEALS Auctions between July 6 and July 22, 2024.

The motion carried

9.3 Crime Stoppers – Request for donation

For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 9:15

Motion to approve Crime Stoppers request for donation Moved by J. Morrison Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board approves the request from Crime Stoppers for a donation in the amount of \$1,400.00.

The motion carried

9.4 Inspectorate of Policing – IOP Complaint

Motion to receive the Inspectorate of Policing letter Moved by J. Elliott Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the letter from the Inspectorate of Policing re: IOP Complaint

The motion carried

9.5 News Release – Ontario Offsetting OPP Cost Increases

For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 9:54

Motion to receive the Ontario Government News Release re: Offsetting OPP Cost Increases Moved by J. Morrison Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the news release regarding Ontario Offsetting OPP Cost Increases.

The motion carried

9.6 Ministry of Finance – Ontario Budget Consultations

Motion to receive the Ministry of Finance – Ontario Budget Consultations information Moved by R. de Verteuil Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the information from the Ministry of Finance regarding Ontario Budget Consultations.

The motion carried

10. New Business

10.1 Memo – Administrative Director – New and Updated Policies

Motion to receive the memo from the Administrative Director re: New and Updated Policies

Moved by J. Morrison Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives the memo from the Administrative Director regarding new and updated policies.

The motion carried

10.1.1-10.1.11 New and Updated Policies

Motion to approve new and updated policies Moved by J. Morrison Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board approves the following policies – 10.1.1 through to 10.1.11 as circulated:

- **Freedom of Information and Protection of Privacy Act**
- **Framework for Annual Reporting**
- **Problem Oriented Policing**
- **Public Order Units**
- **Officer Note Taking**
- **Board Travel and Expense Reimbursement**
- **Solicitation and Acceptance of Public Donations, Sponsorships or Private Sector Arrangements**

- **Court Security**
- **Hate/Bias Motivated Crime and Hate Propaganda Offences**
- **Police Uniforms**
- **Skills Development and Learning Plan**

The motion carried

10.2 Community Survey Results

For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 14:10

Motion to receive the Community Survey Results Moved by R. de Verteuil Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Community Survey Results.

The motion carried

10.3 OAPS Invoice – Annual Membership Fee

Motion to approve payment of the 2025 OAPSB Invoice

BE IT RESOLVED THAT the Windsor Police Service Board approves payment of the invoice in the amount of \$11,854.00 from the Ontario Association of Police Service Boards (OAPSB) for the 2025 membership.

The motion carried

10.4 E-POLL Confirmation – Temporary Assistance from the OPP – Cybersecurity Team

Motion to confirm the E-POLL re: Temporary Assistance from the OPP Moved by R. de Verteuil
Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board confirms the E-POLL Resolution of November 28, 2024 requesting the temporary assistance of the OPP for the assistance of the Cybersecurity Investigation Team.

The motion carried

10.5 Closed Session

The Board met in closed session on October 31, 2024, pursuant to Section 44 of the Community Safety and Policing Act, for consideration of confidential subject matter related to personal matters, contractual negotiations, security of property, financial information, and legal matters.

The Board met in closed session on November 20, 2024, pursuant to Section 44 of the Community Safety and Policing Act, for consideration of confidential subject matter related to personal matters, contractual negotiations, and security of property.

11. Human Resources

11.1 Retirements and Promotions

Motion to receive for information the retirement report Moved by R. de Verteuil Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the retirement of Sergeant Kevin Bleyendaal, effective October 31, 2024.

The motion carried

Motion to receive for information the promotion of Constable Daniel Illievski Moved by R. de Verteuil Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the promotion of Constable Daniel Illievski to the rank of Sergeant.

The motion carried


12. Adjournment

Motion to adjourn Moved by J. Morrison Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board adjourns the meeting of December 12, 2024 at 2:05 p.m.

The motion carried

Date of next meeting: January 16, 2025


Councillor Jo-Anne Gignac, Chair


Norma Coleman, Administrative Director